

Sea Freight Mirror Packaging - Release Worksheet

Use the approved model pack and loading plan as the acceptance basis.

ORDER / PO	MODEL / DRAWING REVISION	DESTINATION / ROUTE	INSPECTOR / DATE
QUANTITY / PACKAGE COUNT	CONTAINER NUMBER	SEAL NUMBER	PACK REFERENCE / REVISION

#	CHECK	EVIDENCE REFERENCE	RESULT	ACTION / OWNER
1	Approved product and pack revisions identified		☐ P ☐ H ☐ N/A	
2	Mirror face, edges, backing and frame inspected		☐ P ☐ H ☐ N/A	
3	Ordered functions and accessories checked		☐ P ☐ H ☐ N/A	
4	Face, edges, corners and rear parts protected		☐ P ☐ H ☐ N/A	
5	Unit restrained in approved shipping orientation		☐ P ☐ H ☐ N/A	
6	Outer pack and lifting access match the plan		☐ P ☐ H ☐ N/A	
7	Labels, IDs, counts and weights match the list		☐ P ☐ H ☐ N/A	
8	Applicable wood marks / destination rules checked		☐ P ☐ H ☐ N/A	
9	Empty container clean, dry, sound and suitable		☐ P ☐ H ☐ N/A	
10	Load supported, distributed and secured		☐ P ☐ H ☐ N/A	
11	Door-end restraint and safe opening confirmed		☐ P ☐ H ☐ N/A	
12	Counts, seal and exceptions recorded		☐ P ☐ H ☐ N/A	

RELEASE: PASS / HOLD	RELEASED BY / DATE	OPEN ITEM AND RECHECK REFERENCE
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P = Pass; H = Hold. Resolve and recheck every Hold item before release. Explain every N/A.
This worksheet does not replace a competent load plan, customer routing guide or destination import rule.